HILLSBORO AERO ACADEMY
An Academic Unit of Northbridge University

CLERY/ VAWA VICTIMS' RIGHTS AND OPTIONS

When a student or employee reports being the victim of dating violence, domestic violence, sexual assault, or stalking, whether on or off campus, the following rights and options are provided:

Procedures victims should follow if dating violence, domestic violence and/or stalking have occurred:

• Report the incident - On-campus emergencies: Dial 503-726-3000 for on-campus emergencies or 911 for off-campus emergencies. You may also report crimes to Campus Management, including the Campus Manager, Chief Instructor, or School Director.

• Preserve evidence - Preserving evidence in all cases is imperative; avoid showering, douching, eating, drinking, or brushing your teeth after a sexual assault. Bedding or clothing worn during or after the assault should be preserved and collected by law enforcement.

• Law enforcement involvement - **Victims have the right to notify law enforcement or decline law enforcement involvement**. If the victim chooses to notify law enforcement, Campus Management can assist with the notification if needed.

• Protection orders and no-contact orders: Where applicable, School Officials will assist with the acquisition, service, and enforcement of civil no-contact orders. You may also request a "mutual no-contact order" from the School Director if you are made to feel threatened or unsafe.

How will HAA protect the confidentiality of victims?
• The School will not release the names of victims or witnesses unless required by law, however, records of criminal investigations, including the name of the alleged victim and/or witness may be released under court order.

• These conversations are kept as private as possible, but information about incidents of sexual misconduct must be shared with relevant administrators and the School Director so that the School can take action if necessary for reasons of safety. In planning a response, the wishes of the victim are given full consideration.

What are the existing counseling, health, mental, victim advocacy, legal assistance, services available, within the community?

• Hillsboro: Domestic Violence Response Team – Hillsboro Police Department. (503)681-6175, (503)469-8620 – 24 Hrs

• Troutdale: Call to Safety Crisis Line (503)235-5333, 1-888-235.5333 (toll free)

• Redmond: Call to Safety Crisis Line (503)235-5333, 1-888-235.5333 (toll free)

What options and interim measures are available to victims in changing academic, living, and working situations?

The Campus Manager can speak to you about possible assistance like changing academic, living and working situations. These interim measures may be made if they are reasonably available, regardless of whether or not you choose to report the incident of sexual misconduct or interpersonal violence to law enforcement.

What are the procedures for disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking?

Victims may choose to file a formal Title IX* complaint for violations of the School's Sexual Misconduct Policy with the Campus Manager or School Director. The Campus Manager or School Director is available to guide you through the process and answer any questions. The School's Safety and Security Policy, which contains guidance regarding sexual misconduct reporting and response, are available from the company website.

Title IX* Rights and Options

Title IX regulations require the School to notify complainants of their rights to file a Title IX complaint for sexual misconduct with the School in addition to filing a criminal complaint with law enforcement. Whether or not your case qualifies as a criminal offense, you have the option of filing a complaint with the Campus Manager or School Director. The contact information for these school officials is on the school website or by calling the main campus phone number (503)726-3000.

*Title IX of the Education Amendments of 1972 ("Title IX"), 20 U.S.C. §1681 *et seq*., is a Federal civil rights law that prohibits discrimination on the basis of sex in education programs and activities.